

Permit to Work Auditing

Duration: 2 days

Who For: Recommended for any person who may fulfill a role within the Permit To Work audit team as the nominated Auditor.
This course is approved by COMPANY to fulfill the requirements for COMPANY and contractors designated personnel

Aim: Satisfactory completion of the Permit To Work (Auditors) course is achieved when the trainee has:

- Understand why the PTW system is audited
- Understand the role of PTW Auditor
- Understand the PTW Audit process
- Identify compliance or deviation from the PTW system
- Identify appropriate corrective action to deviations
- Determine if the PTW system is meeting its objectives
- Identify necessary improvements to the system
- Effectively conduct audits

Objectives: Upon successful completion of this course the attendee will be able to:

- Understand why the Permit To Work System is Audited
- Understand the roles and responsibilities within the PTW System
- Obtain information from the Permit To Work System Manual
- Use the Permit To Work System Audit Forms
- Identify errors in selection, selection, use or application of a Work Permit, Job Safety Plan and Permit To Work System Certificate
- Identify errors in the use of the Permit Issue Point
- Identify errors in the mechanical isolation and de-isolation procedure
- Identify errors in the permit archiving procedure

Permit to Work continued..

Contents Overview of the PTW Auditing Procedure and documentation details, Responsibilities of individuals carrying out an audit, Conducting interviews and collating information, Practical simulation of audit interviews and report preparation, Producing focused, effective and practicable recommendations to improve compliance

Certification: Successful attendees will receive an PETRO-TEC Certificate.
Venue: PETRO-TEC or at client's premises